

Jiayao Chen

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EDUCATION

Guangdong University of Foreign Studies

Sep. 2022 – Jun. 2026(Expected)

Interpreting and Translation | GPA: 3.7/4

Key Courses: Oral and Intercultural Communication (96), A Glimpse of Translation (94), Sight Interpreting (93), Mock Conference Interpreting (92), Introduction to Translation Technology (91), etc.

INTERNSHIP EXPERIENCES

China Foreign Trade Centre

04/2025-05/2025

Customer Service Guide at Canton Fair

Guangzhou, China

- Served as Exhibition Hall Service Staff at Canton Fair and received international merchants professionally
- Provided one-stop product consultation and on-site tour guidance for foreign visitors
- Responded promptly to visitors' inquiries and on-site demands with effective problem-solving

Guangzhou Guangrun Cultural Communication Co., Ltd.

01/2026-03/2026

Curator Assistant, Interpreter, and Translator at Li Weiguang Art Gallery

Guangzhou, China

- Provided on-site consecutive interpreting for foreign visitors and international clients during gallery visits and professional exchanges
- Provided high-standard translation for international affairs, including artwork introductions, paintings' descriptions, artist's documents and official external correspondence,
- Coordinated on-site arrangement and whole-process operation of art exhibitions and arranged visiting itineraries and maintained the museum's external image.

CAMPUS ACTIVITIES

- **Ambassador**, awarded as a Promotion Ambassador for SITS (School of Interpreting and Translation) and served as an official streamer for college admissions recruitment livestreams
- **Hostess**, hosted various high-level academic competitions
- **Vice Leader**, served as the vice leader of English Speech Team of SITS

EXTRACURRICULAR EXPERIENCES

- **Summer School at the University of Oxford**, took part in an Advanced English Language and British Culture Three Week Programme and was graded "Extinction" by getting 90%/100%.

SKILLS

- **Language:** Cantonese (Native), Mandarin Chinese (Putonghua Proficiency Test: Level II, Grade A), English (IELTS: 7.5, TEM 4: 92/100), German (Second Foreign Language)
- **Software:** Office (Excel, Word, PowerPoint), Adobe, Python